

**BALTIMORE HOUSING**

**Housing and Community Development Project Support**

**NSP APPLICATION-RENTAL**

□ **1. Project Information.**

Project Name:
Project Address:
Neighborhood:
City Council District:
NSP Funds Requested Through This Application: \$
<b>Use of NSP Funds:</b>
<input type="checkbox"/> Acquisition: \$
<input type="checkbox"/> Construction Subsidy: \$
<input type="checkbox"/> Closing Costs/Down Payment Assistance: \$
<input type="checkbox"/> Other: \$

□ **2. Description of Development Plan.**

<p><u>Project Description (attach additional sheets if necessary):</u></p> <p>Include the sources besides NSP funds for the project. Indicate the income ranges for the intended occupants. Include two photographs; one streetscape and one of the front facade.</p>
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Building/Unit Type (please give estimate or range):

<b><u>Residential</u></b>	<b><u>Acquisition</u></b>		<b><u>Rehabilitation</u></b>		<b><u>TOTAL</u></b>	
	<b><u>Number Buildings</u></b>	<b><u>Number Units</u></b>	<b><u>Number Buildings</u></b>	<b><u>Number Units</u></b>	<b><u>Number Buildings</u></b>	<b><u>Number Units</u></b>
Single family detached						
2-4 family						
Townhouse						
Low/mid rise						
High rise						
Other						
<b><u>TOTAL</u></b>						

Unit Mix (please give estimate or range):

	<b><u>Units at &lt;50% of AMI</u></b>		<b><u>Units at 50%-120% of AMI</u></b>		<b><u>TOTAL</u></b>	
	<b><u>Rental</u></b>	<b><u>Home Ownership</u></b>	<b><u>Rental</u></b>	<b><u>Home Ownership</u></b>	<b><u>Rental</u></b>	<b><u>Home Ownership</u></b>
SRO						
0 bedroom						
1 bedroom						
2 bedrooms						
3 bedrooms						
4 bedrooms						
<b><u>TOTAL</u></b>						

Probable Rent/Sales Price (please give estimate or range):

	<u>Units at &lt;50% of AMI</u>		<u>Units at 50%-120% of AMI</u>	
	<u>Rent (rental units)</u>	<u>Sales Price (homeownership units)</u>	<u>Rent (rental units)</u>	<u>Sales Price (homeownership units)</u>
SRO				
0 bedroom				
1 bedroom				
2 bedrooms				
3 bedrooms				
4 bedrooms				

- ❑ **3. Evidence of Site Control.** Applicants must be able to demonstrate control over the project site. Evidence must be in the form of a deed or a letter of intent to acquire the property from the present owner. Include evidence that the property is abandoned or has been subject to foreclosure.
- ❑ **4. Evidence of Community Consultation.** Applicants must contact neighborhood organizations in the vicinity of the proposed development prior to applying for funding. A list of relevant organizations can be obtained from the Baltimore City Planning Department at 410.396.4329 or online at [www.baltimorecity.gov/government/planning/cad.php](http://www.baltimorecity.gov/government/planning/cad.php) or under the Community Association Directory tab. Applications must include evidence of contact with the neighborhood organization, such as sign-in sheets from a meeting of the organization or a letter to the organization indicating that the applicant intends to use NSP funds to acquire and/or rehabilitate the property.
- ❑ **5. Narrative Description of Compliance with MBE/WBE Participation as set forth in Article 5, Subtitle 28 of the Baltimore City Code.** Applicants must make every good faith effort to equitably utilize the services of minority business enterprises (MBEs) and women business enterprises (WBEs). Applicants must sign the attached form.
- ❑ **6. Narrative Description of Compliance with Federal Uniform Accessibility Requirements and Handicap Accessibility Requirements as set forth in Section 504 of the Rehabilitation Act of 1973.** Applicants must describe how the proposed project will meet handicapped accessibility requirements. Generally five percent (5%) of the total units in new construction and substantial rehabilitation projects must be accessible for mobility impaired individuals and two percent (2%) of the total units must be equipped for hearing-and sight-impaired individuals. Single-family buildings are exempt from this requirement, but buildings with 2+ rental units must comply.

- ❑ **7. Narrative Description of Compliance for Units for Non-Elderly Persons with Disabilities.** Applicants may decide to make 1-BR units available to non –elderly disabled persons. Applicants who wish to do so must describe how the proposed project will meet the requirements for units for non-elderly persons with disabilities. Information must include a description of the units to be set-aside and a description of the rental or other operating subsidy to allow affordability to households at 30% or less of the area median income.
  
- ❑ **8. Community Employment Plan.** Applicants must make every good faith effort to provide jobs for Baltimore and community residents in excess of any federal, state, local, or Housing Authority requirements. Applicants must sign the attached form.
  
- ❑ **9. Disclosures.**

Has any principal identified in this form or any corporation or organizations in which this principal is or was formerly a principal partner, managing member or otherwise owned or control more than 10% of the shares or assets of a corporation, been the subject to any of the following?

Pending judgments, legal actions, lawsuits, orders and/or orders of satisfaction?  Yes  No

Been convicted or in a pending case for fraud, bribery, or grand larceny?  Yes  No

Been convicted or in a pending case for arson?  Yes  No

Adjudged bankrupt, either voluntarily or involuntarily, within the past 10 years?  Yes  No

Indicted for or convicted of any felony within the past 10 years?  Yes  No

Unpaid taxes or liens?  Yes  No

Declared in default of a loan or failed to complete a development project?  Yes  No

Failed to complete or currently in violation of any agreement involving the City of Baltimore?  Yes  No

If the answer to any of the above is yes, please provide a full explanation below, including as appropriate for each case 1) date, 2) charge, 3) place, 4) Court, 5) action taken, and 6) current disposition. Attach additional sheets or documentation, as necessary.



□ **11. Certification.**

Please note: if the applying entity is a joint venture, an officer of each entity composing the joint venture must sign this certification form.

I, \_\_\_\_\_, am an officer authorized to make a binding contractual commitment for the applicant.

I have received, read, and understand the provisions of this Neighborhood Stabilization Program Application (NSP).

I acknowledge that failure to disclose a material fact or to misrepresent a fact can result in disqualification of the development proposal from further consideration. I certify that all information contained in this response to the NSP Application, including, but not limited to, the disclosure information is true and correct to the best of my knowledge and belief.

I understand by signing this form in conjunction with a response to this NSP Application, that the City may, at its choosing, conduct a check with Dun and Bradstreet and other credit verification or similar agencies.

I understand that the City is not obligated to pay, nor will it in fact pay, any costs or losses incurred by the applicant at any time, including, but not limited to, the cost of: 1) any prior actions by the applicant in order to respond to the NSP Application, and/or 2) any future actions by the applicant in connection with any negotiations between the applicant and the City, including, but not limited to, actions to comply with requirements of Baltimore Housing, the City or any applicable laws.

I agree that I will not enter into, execute or be a part to any Covenant, Agreement, Lease, Deed, Assignment or Conveyance, or any other written instrument which restricts the sale, lease, use or occupancy of the property or any part thereof, upon the basis of race, color, religion, sex, or national origin and will comply with all Federal, State, and local laws, in effect from time to time, prohibiting discrimination or segregation and will not discriminate by reason of race, color, religion, sex or national origin in the sale, lease, use or occupancy of the property.

Dated: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Applicant Entity: \_\_\_\_\_