



November 14, 2011

Dear Community Development Partners:

**BALTIMORE
HOUSING**

STEPHANIE
RAWLINGS-BLAKE
Mayor

PAUL T. GRAZIANO
Executive Director, HABC
Commissioner, HCD

The City of Baltimore, through its Department of Housing and Community Development (DHCD), wishes to notify citizens, non-profit and for-profit organizations and City Departments of its intent to apply for funding under four Federal formula programs: Community Development Block Grant (CDBG), HOME Investment Partnership, Housing Opportunities for Persons With AIDS (HOPWA), and Emergency Solutions Grant (ESG).

DHCD will conduct a public hearing on Wednesday, December 7, 2011 at 6:00 p.m., in the Board of Estimates Room, City Hall, 100 N. Holiday Street, Baltimore Maryland. The purpose of this hearing is to afford citizens an opportunity to discuss community needs and review the City's past performance with regard to the four formula programs.

The City anticipates that the following funding amounts will be made available through the four programs for the City fiscal year beginning July 1, 2012. However, no Federal appropriations have yet been made for these programs and these amounts are projections. The actual amounts received by the City may be greater or lesser.

| | |
|---|----------------------------|
| Community Development Block Grant Program | \$19,750,000 |
| Estimated CDBG Program Income | \$ 700,000 |
| HOME Program | \$ 5,414,000 |
| Estimated HOME Program Income | \$ 40,000 |
| Housing Opportunities for Persons With AIDS | \$ 8,888,000 |
| Emergency Solutions Grant Program | \$ <u>1,020,000</u> |
| TOTAL ANTICIPATED FY 2012 FUNDING | <u>\$35,812,000</u> |

DHCD will begin accepting applications for CDBG funding November 15, 2011. All funding requests must be received by DHCD by 4:30 p.m. on Monday, December 19, 2011. Fax or e-mail submissions will not be accepted.

The major focus of Baltimore's CDBG program is on physical and social development activities. A restricted portion of the grant funds can be expended for public services and administrative and planning costs. Please note that requests for funding under these categories will be carefully scrutinized to ensure that expenditure caps are not exceeded.

Careful attention should be paid to the following components of the CDBG application:

1. Section III of the application contains the required forms to apply for CDBG funding. Applicants must complete this section for each activity or project to be assisted. This form may be duplicated as needed.
2. Proposals that do not include all required information will not be funded.
3. Two copies of the proposal must be submitted.

DHCD will evaluate all proposals for completeness, eligibility and adherence to CDBG national objective requirements. Organizational capacity, leveraging, community needs and cost benefits will also be considered during the evaluation process. Information from the proposals will be used to help develop an Annual Action Plan, the document that serves as the City's application to HUD for the formula grant funds.



All proposals for CDBG funds should be addressed and delivered to:

Shama Ganachari, Chief
DHCD CDBG Office – Suite 1101
417 E. Fayette Street
Baltimore, Maryland 21202.

Persons interested in applying for funding under the HOME, ESG and HOPWA Programs should contact the following:

HOME Program

James Majors, Director
DHCD - Project Finance
417 E. Fayette Street
Baltimore, Maryland, 21202
(410) 396-5562

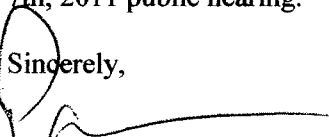
Emergency Solutions Grant & HOPWA Programs

Katherine Briddell, Director of Programs
Baltimore Homeless Services
620 Fallsway
Baltimore, Maryland 21202
(410) 396-2822

Please note that DHCD will no longer mail copies of the CDBG application. The entire CDBG application is available on, and may be viewed and downloaded from, the Housing Department's website www.baltimorehousing.org. At the home page, click on the *Departments and Services* drop down menu in the upper right corner and click on Community Development Block Grant. This will take you to the CDBG application materials and a power point presentation providing general information on CDBG rules and regulations and instructions on how to complete the application. Paper copies of the application are available at the CDBG Office at 417 E. Fayette Street. The CDBG Office is in the process of updating its mailing and email lists and would appreciate being notified if you wish to continue to participate in the CDBG program. Please see the enclosed form.

For general information regarding the public hearing and submission of CDBG proposals, please contact Ms. Ganachari at (410) 396-1966. We look forward to your attendance at the December 7th, 2011 public hearing.

Sincerely,



Paul T. Graziano
Commissioner